



Lake Braddock Orchestra Boosters, Inc.

Lake Braddock Secondary School
9200 Burke Lake Road
Burke, VA 22015



Lake Braddock Orchestra Boosters
Board Meeting Minutes
September 13, 2021—700pm-800pm Videoconference

Present: Board members: Bob Gaylord, Cheryl Pagano, Marty McFadden, Tina Kim, Jason Heron, Zahra Safavian; Lyra Luna; Directors Austin Isaac and Clayton Allen

President: Call to order at 7:01pm September 13, 2021. Met via videoconference and quorum met. The president thanked all for attending and stated the primary objective of the meeting was to discuss fundraising. Dr. Harris' input for the meeting was read by the President:

"I am sorry that I am not able to make it to tonight's board meeting. I wanted to thank you all for your commitment to our students and the LBSS Orchestra program as a whole. I realize that there are some concerns with things that are occurring within the program at this time and I want to assure you all that I am doing my best to find an acceptable resolution. At this point in time, while there are field trip permission slips that have been presented to myself and Dr. Smith, final approval has not been received. The reason for this is because there are changing COVID regulations and things are changing daily. We do not want to set unrealistic or unattainable expectations with our students and then have to disappoint later. Please be reassured that my primary focus will always be the health, well-being and safety of our students and I will continue to put them first in all decisions that are made."

Secretary's Report: None presented.

Treasurer's Report: Tina presented the financials and discussed the status of past and present audits and the difficulty of trying to conduct audits of prior years when information, such as a sales tax certificate, is missing. There were no questions.

Vice President's Report: None presented.

Director's Report: Director Isaac stated there are 34 HS SRO audition participants; the uniform contract was approved; and, HS classroom seating and the selection of Fall music for the first concert are being finalized. Director Allen reported the MS syllabus was approved and distributed; commitment and medical forms are being documented in Charms once received; and, the MS Orchestra students will have their first assessment at the end of this week.

Committee Chairs:

Attire Coordinator: Suzanne Bousquet advised that the uniform vendor was approved and parents will order uniforms directly via the vendor's website. The deadline for orders will be September 25, 2021 and the bulk order will be mailed directly to LBSS. Parents need to ensure their students are measured in order to select the correct sizes.



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Spirit Wear: Marian advised the vendor for the T-shirt design contest has been selected and class T-shirts (the cost of which are included in the class fees) will be ordered.

Volunteer Coordinator: Zahra indicated that sponsorships will be posted on the website in order to provide more exposure and entice more participants.

Membership Coordinator: Jason addressed the current status of paid memberships.

Ways and Means Coordinator: Nothing presented.

New Business:

The President moved to accept the AY 2020-2021 audit with a second from Suzanne followed by unanimous Board approval.

The President moved not to require audits for AY 2018-2019 and 2019-2020. Lyra seconded the motion followed by unanimous Board approval.

The requirement for prior approval before making expenditures with the debit cards issued to the President, the Treasurer and both Directors was discussed and then approved by the President, seconded by Tina and unanimously approved by the Board Members.

Lyra moved to adopt 99pledges as the primary AY 2020-2021 fundraiser, with a backup selection of the virtual No Frills campaign. Suzanne seconded the motion that was unanimously approved by the Board Members.

Meeting adjourned at 8:24 p.m.

These are the official minutes taken by Marty McFadden, Secretary.