



Lake Braddock Orchestra Boosters, Inc.

Lake Braddock Secondary School
9200 Burke Lake Road
Burke, VA 22015



1 Lake Braddock Orchestra Boosters
2 Board Meeting Minutes
3 November 4, 2021—800pm-900pm Videoconference
4

5 **Present:** Board members: Bob Gaylord, Cheryl Pagano, Marty McFadden, Tina Kim; Zahra Safavian;
6 Jason Heron; Lyra Luna; Director Clayton Allen; Dr. Harris
7

8 **President:** Call to order at 8:01 p.m., November 4, 2021. Met via videoconference and quorum met.
9 The President thanked all for attending and stated the primary objective of the meeting was to
10 discuss fundraising.
11

12 **Secretary’s Report:** Previously provided and electronically approved.
13

14 **Treasurer’s Report:** The Treasurer provided a brief update on the Treasurer’s report and the October
15 reconciliation report that indicated the primary activity was new membership vice corporate
16 donation. There were no questions from the LBOB members regarding the written policy on use of
17 LBOB Funds.
18

19 **Vice President’s Report:** The Vice President updated the status of the support/preparedness for the
20 MS Pre-VMEA Concert on November 8, 2021.
21

22 **Director’s Report:** Director Isaac’s input was read by the President as follows: “I would like to thank
23 all of the amazing parent volunteers that coordinated the election day bake sale. Special shout out to
24 everyone who showed up dark and early to get everything set up! Next week there will be four
25 orchestra and two band students participating in the Senior Regional Orchestra (SRO) at Westfield
26 High School. This will consist of Thursday evening rehearsals, all day rehearsal on Friday, Saturday
27 morning rehearsal and the final performance at 1pm at Westfield High School. For the Senior District
28 Orchestra (SDO), a total of nine students successfully auditioned into the ensemble, with two more
29 students accepted as alternates. This event will take place in January at the George Mason
30 University. There will be a signup sheet for five 30-minute performance time slots for next
31 Wednesday at Glory Day’s Grill. Got Music Day is happening on December 11th and students will be
32 provided with more detail as soon as it is received.”
33

34 Director Allen confirmed that the Bake Sale quality and organization was highly successful with
35 outstanding support from LBSS Orchestra students. Thirty-one MS students with two Alternates were
36 accepted into Junior District (JDO). The LBSS Administration paid for the charter bus for the MS
37 participation in VMEA on November 18, 2021 in Norfolk at 3:30 p.m. Director Allen updated the
38 status of the MS New York field trip, payments, activities, chaperones and music. The October MS
39 Clinician fees were \$1130.
40

41 **Committee Chairs:**

42 **Attire Coordinator:** Mary Jo updated the status on the distribution of uniforms.



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44 Spirit Wear: Marian shared that the new spirit wear should arrive on Monday November 8, 2021 and
45 should be available for sale at the MS Concert that same evening.

46

47 Volunteer Coordinator: Between mid-October through mid-November, Zahra reported there are
48 nearly 200 volunteer slots needing to be filled; therefore, she is looking to consolidate the Signup
49 Genius requests into a single e-mail.

50

51 Membership Coordinator: Jason addressed the current status of paid memberships.

52

53 Ways and Means Coordinator: None presented.

54

55 **New Business:**

56

57 The President advised there are some holes in the corporate sponsorships related to fundraising.
58 Lyra agreed to take the lead related to getting the corporate sponsors' information and business
59 cards to Marie to ensure their information is entered into the concert programs.

60

61 Lyra updated the state of the No Frills Fundraising campaign. Lyra, as Lead, Zahra, Jason and Cheryl
62 will comprise the Action committee for the campaign that should kick off on or about November 8,
63 2021 through December 2, 2021.

64

65 Director Allen stated that he has revised his previous position and will now support the No Frills
66 Fundraising campaign.

67

68 Dr. Harris concluded the meeting by emphasizing that the LBOB No Frills campaign strictly adhere to
69 an established timeframe in order avoid saturating the LBSS community with competing fundraisers.
70 Dr. Harris also indicated that she would be attending the VMEA MS Concert in Norfolk, VA.

71

72 Meeting adjourned at 9:04 p.m.

73

74 These are the official minutes taken by Marty McFadden, Secretary.